

Finance and Administration Cabinet - STANDARD PROCEDURE		PAGE: 1 OF 1
ISSUED BY: Department of Revenue - Executive Management		
EFFECTIVE DATE: August 22, 2005		
PROCEDURE # 6.1.0 (formerly KRC procedure #1.0)		
SUBJECT: Introduction to Executive Management		
DISTRIBUTION CODE: A, B, C, D	CONTACT	Commissioners Office, Station #1 (502) 564-4444 or (502) 564-4456

I. **PURPOSE**

Overall management procedures for the Department of Revenue are determined by the Commissioner and senior management. Executive Management standard procedures address decisions made by the administration that affect all Department of Revenue employees. These procedures are subject to change at the discretion of the Commissioner and senior management.

Executive management responsibilities include the development, approval and administration of department-wide procedures. This group is also charged with the responsibility of implementing the Department of Revenue's strategic plan goals, as well as supporting the Finance and Administration Cabinet's overall plan.

NO STANDARD PROCEDURE MAY BE REVISED BY ADDENDUM, MEMORANDUM OR ANY OTHER MEANS OFHTER THAN THOSE SET OUT IN STANDARD PROCEDURE #1.1 ENTITLED "CREATION, REVISION, AND RESCISSION OF FINANCE AND ADMINISTRATION CABINET POLICIES AND PROCEDURES"

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